

## End of Term Support for Academically At-Risk Students

- ❑ Identify students on your advising roster who might be in this situation. (AW, AP, Progress Probation, etc)
  - ❑ Help ensure those students have an understanding of their current academic standing.
  - ❑ If a Continuation Appeal/Request for Reinstatement might be necessary, encourage your students to begin drafting their statement in advance.
  - ❑ If a Continuation Appeal/Request for Reinstatement is necessary, encourage your students to submit their appeal in MyPack before the University closes for break. If a student has requested 3rd party feedback or a letter of support from you, it would be most helpful to have this uploaded to MyPack well before the appeal deadline.
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The first priority is to help your students assess their current academic standing. If you have not done so already, please encourage your students to use the **GPA Forecaster** tool in MyPack Portal under “Planning & Enrollment.” This is especially true for students who are already on Academic Warning, Academic Probation, or have otherwise expressed concern about their academic performance. The goal is to begin conversations with students who might need to complete a [Continuation Appeal](#). The more that you can do in advance to help your students anticipate this possibility, the more time they will have to prepare an appeal statement.

If you have identified students who may need to seek permission to continue their enrollment in the upcoming semester, please consider contacting those students with an invitation to speak with you. Even in situations where you learn that an appeal is not necessary, students can still benefit from guided reflection and self-exploration. By asking these types of questions to your student(s), you can help them explore content that could become relevant to an appeal should it be needed. For example:

- *What were the challenges and obstacles you faced this semester?*
- *What were the strategies that you have already used in an attempt to overcome these challenges?*
- *Do you already have a sense of why these specific strategies were successful/unsuccessful?*
- *What changes do you plan to make entering the next semester to help improve your academic standing?*

Having these types of conversations in advance can also benefit you if the student approaches you with a request for 3rd party feedback to accompany the appeal. A student’s responses to these questions can reveal how realistic their plans are for moving forward and provide insight into the level of support they may need.